




LAFINCA
BUSINESS PARK

WELCOME
GUIDE

It boasts office buildings with cutting-edge design and a horizontal construction model with wide green areas, energy efficiency, private roads, high security and top quality.



Privileged location



+12.500 Workers



125.000 m²



Hotel inside the business park



Catering areas



4.512 private parking spaces



Public and private transportation



Sports Club



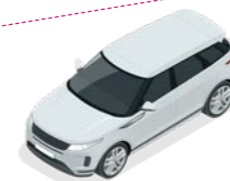
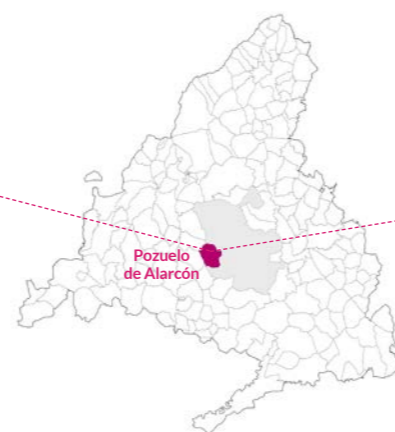
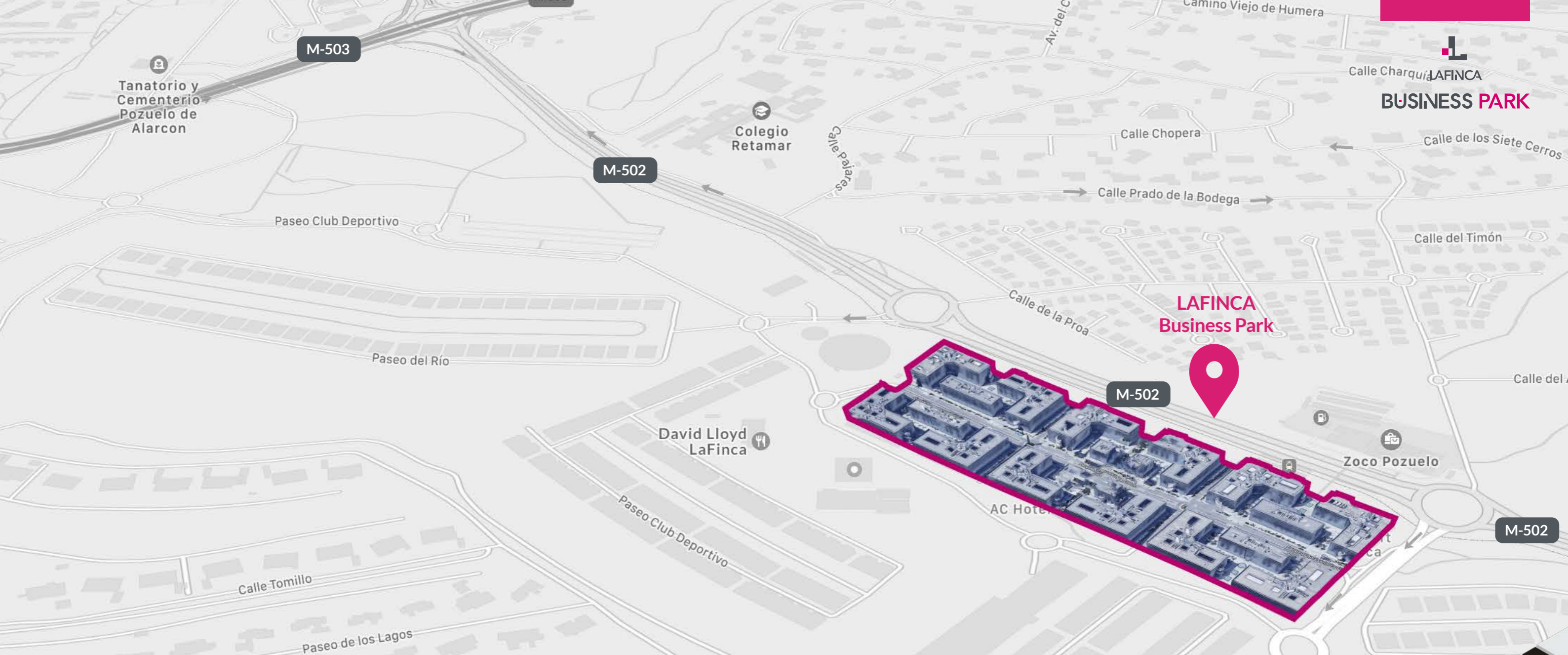
BUSINESS PARK

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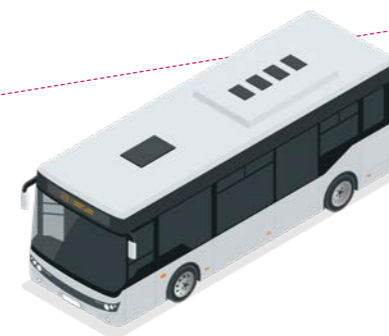
Location, access and opening hours





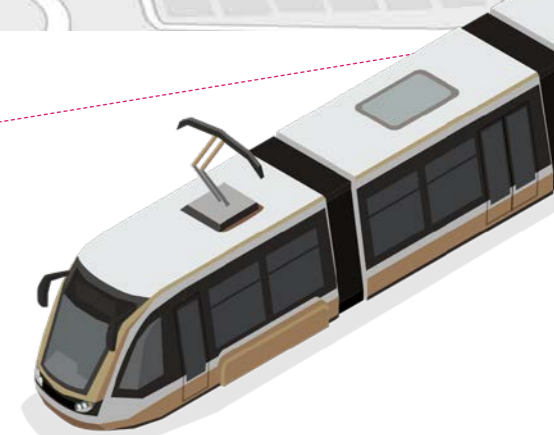
BY CAR

Through the following roads:
 A-5 Pozuelo exit
 M-40 South exit no. 36
 M-40 North exit no. 38
 Also from M-503 to M-502.



BY BUS

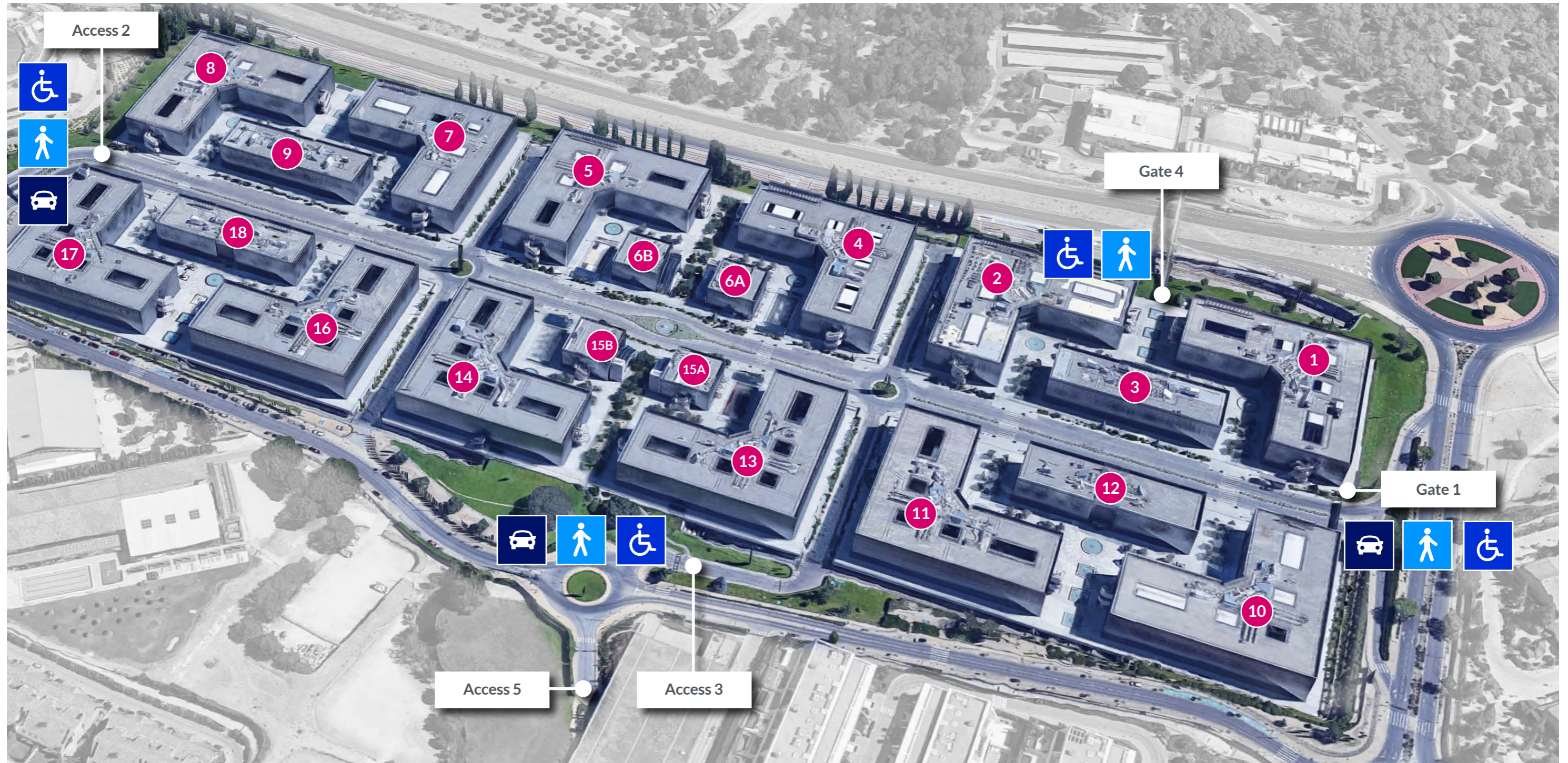
Lines 561, 562, 564, 658, 815
 and N62 stop at the entrance
 to the Park.



BY LIGHT RAIL

ML2
 Somoaguas Centro station
 Stop at the entrance to the complex

Vehicle and pedestrian access



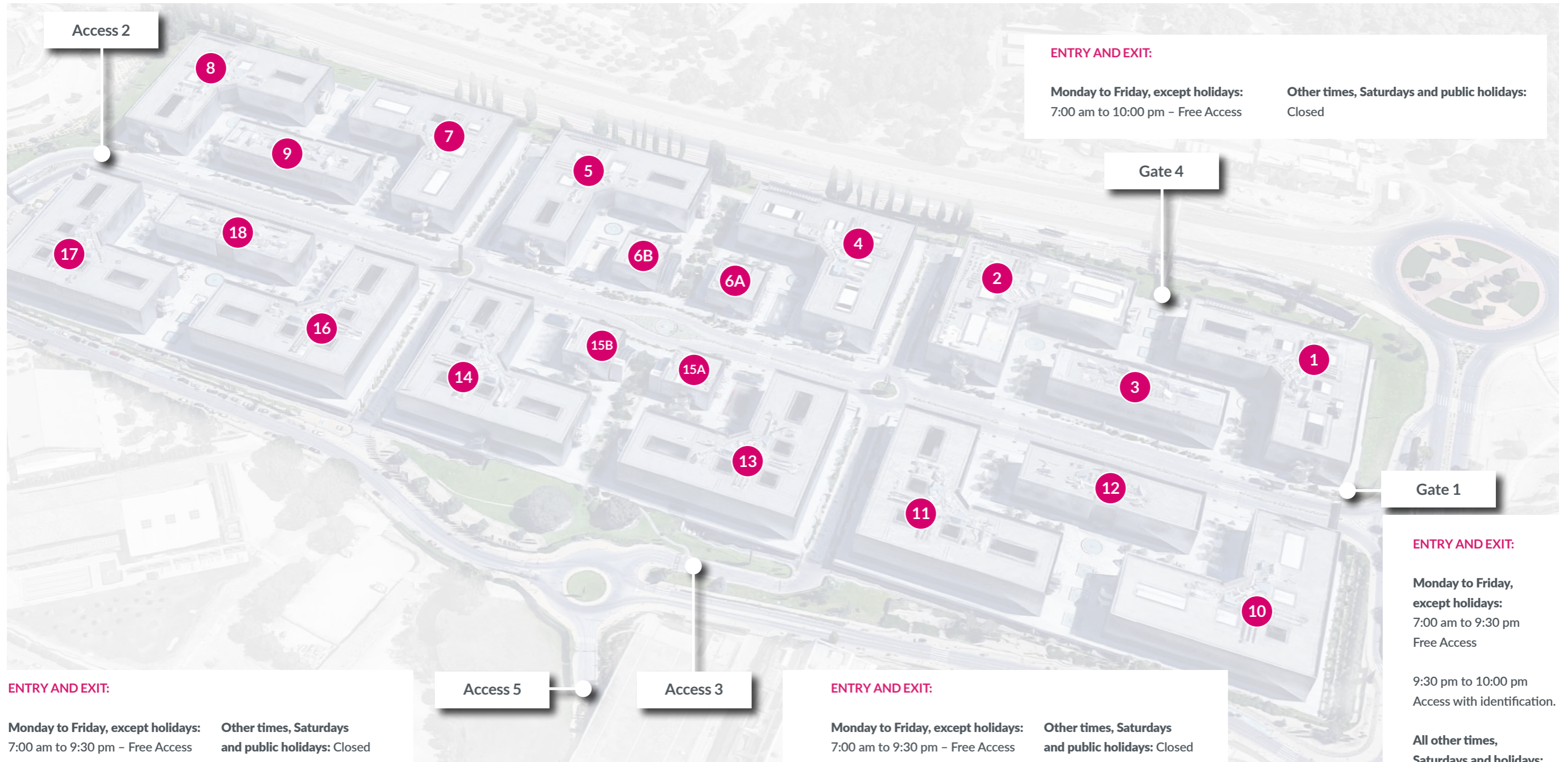
● Building n°

Opening Hours

ENTRY AND EXIT:

Monday to Friday, except holidays:
7:00 am to 9:30 pm – Free Access

Other times, Saturdays and public holidays:
Closed



ENTRY AND EXIT:

Monday to Friday, except holidays:
7:00 am to 9:30 pm – Free Access

Other times, Saturdays and public holidays: Closed

This access has restricted opening hours. After hours, access is provided by the Security Guard.

ENTRY AND EXIT:

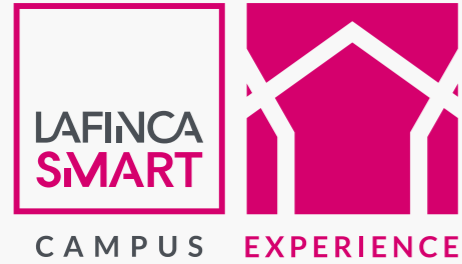
Monday to Friday, except holidays:
7:00 am to 9:30 pm – Free Access

Other times, Saturdays and public holidays: Closed

Available services



Available services



LAFINCA SMART CAMPUS EXPERIENCE

Lafinca's new initiative to create the most "smart" community of all business parks.



A set of events that will take place every Thursday of each month for the enjoyment of the workers who carry out their work at LaFinca. From a talk by an NGO to relevant technology conferences, yoga or mindfulness classes to a market of products with a selection of Km 0 products. Live music by a DJ, good vibes and a lot of desire for the weekend...

Thursdays will be the liveliest nights at LaFinca.



LAFINCA SMART CAMPUS RIA

2.000 m² designed for carrying out business activities in the open air, talks, conferences, meetings. Also with the possibility of covered meeting areas.

LaFinca Business Park, as part of its LaFinca Smart Campus initiative, has inaugurated a new space of more than 2,000m² of multipurpose areas, outdoors and surrounded by gardens, a dynamic and flexible meeting point that offers the possibility of collaborative work and that we make available to available to all the companies that make up the business park.

LaFinca energizes open spaces that become afterwork spaces.

Available services



DEFIBRILLATORS

LaFinca Business Park has defibrillators strategically located in the business center, and the Security team is properly trained in their use according to current regulations.

Madrid, Decree 78/2017

This regulation requires defibrillators to be available in public or private spaces and requires the creation of an **External Defibrillator Medical Registry**.

According to the Decree, these defibrillators required by the Community of Madrid, must be “permanently connected to the emergency network so that when they are used, they activate **the emergency network**”.

An important aspect of the legislation is that the legal or natural persons responsible for managing the locations where a defibrillator is installed are responsible for ensuring its **optimal operation and maintenance** so that it is always in perfect condition for possible use.

It is intended to be used by trained health care or emergency personnel although, in case there is no one present with such training, any person is allowed to use it after contacting 112.



Citypaq

CITYPAQ

What is CITYPAQ?

With Citypaq, you can send and receive your parcels at any time; it is a self-service locker sited in Building 6A.

REQUIREMENTS

- All you need is to be an employee at LaFinca Business Park
- Free Citypaq user account
- An e-commerce account (Amazon, Ebay, PCComponentes, etc.)
- Internet Connection
- A smartphone + APP (highly recommended) or a computer

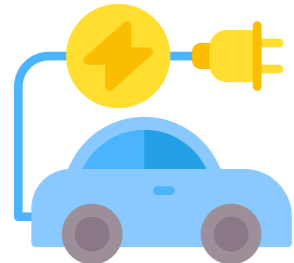
Official website: <http://www.citypaq.es>

Available services



PET FRIENDLY AREA

LaFinca Business Park is a Pet Friendly area.



ELECTRIC CHARGERS

LaFinca Business Park has **four electric chargers in the common areas of Buildings 8 and 10**. To use them, just ask your company or the LaFinca Security team.



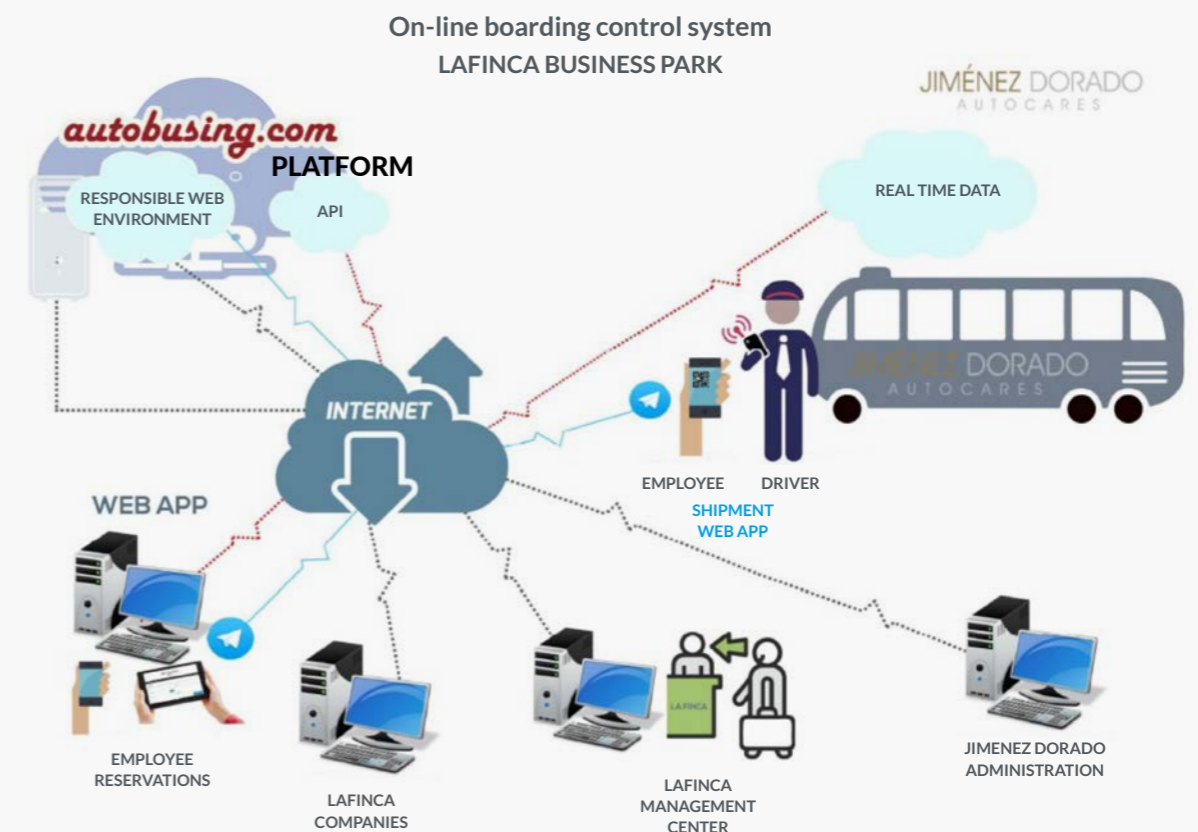
CAB RESERVED AREA

Located opposite Buildings 11 and 17.
If you don't want to walk the distance, you may also request it at the reception desk of the building.

SHUTTLE SERVICE

LaFinca Business Park has a shuttle service from strategic areas of Madrid available to companies on request.

To make your reservation you may access the website (<https://jd-viajero-pwa.autobusing.es>) from any mobile or fixed device via the following QR code:



Available services

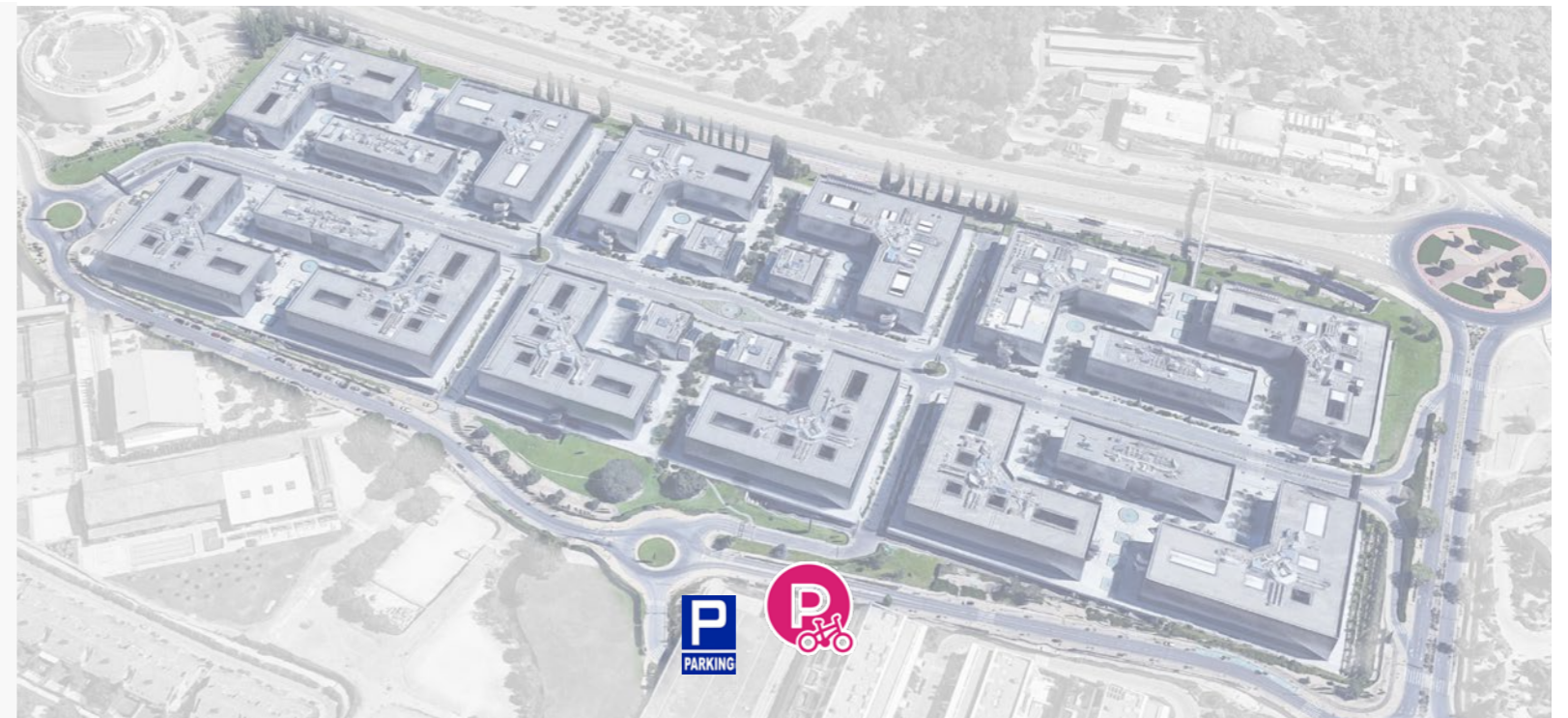
PUBLIC PARKING



LaFinca Business Park has **two public parking facilities for all business park users and visitors.**

SERVICES FOR PEOPLE WITH SPECIAL NEEDS OR REDUCED MOBILITY

- In all buildings we have parking spaces prepared for their access.
- The business park is prepared for a guide dog area.
- Escort plan by Security if required.
- Wheelchair if needed.
- Emergency plans are adapted with the companies for evacuation if needed.



PARKING FOR BICYCLES AND SKATEBOARDS

Committed to sustainability, at LaFinca Business Park we have enabled an accessible, comfortable and safe **parking for bicycles and skateboards for customers who choose to use this means of transport.**

It is located at Paseo del Club Deportivo, right next door to the public parking.



Available services



CENTRO DEPORTIVO

David Lloyd Clubs LaFinca is the perfect combination of outdoor sports and an urban fitness center. Over 25,000 sqm devoted to a large number of sports disciplines, wellness, health and beauty.

Free parking for two and a half hours per day Shuttle service to David Lloyd Clubs for LaFinca Business Park employees Monday through Thursday from 1:30 pm to 4:30 pm.



LOST PROPERTY

LaFinca Business Park has a **lost property service**, managed by our Security team.



AC MARRIOT LAFINCA HOTEL

This **4-star Hotel** is available at LaFinca Business Park. Comfort and design in a lifestyle environment that combines space and brightness in its **90 rooms**.

Available services



VIENA CAPELLANES

Located in building **15A of LaFinca Business Park**.
Vienna Capellanes, 150 years of experience, craftsmanship, quality, innovation, avant-garde and commitment to the environment.

Our specialties:

- Healthy breakfasts.
- Artisanal pastry.
- Salad buffet.
- Sandwiches, puff pastries, gourmet delights...
- Homemade, healthy and healthy food...

Products made in our central workshop with the maximum quality guarantees. Catering and event services for companies, we make your event unforgettable.



VIPS

Located in Building **15A of LaFinca Business Park**.
Grupo Vips, founded in 1969, is one of the leading multi-brand and multi-format groups in the hospitality industry in Spain. Restaurant and cafeteria.



NATURAL LUNCH

Natural Lunch is a buffet restaurant, **located in Building 15B of LaFinca Business Park**. It offers Spanish cuisine prepared daily with affection and professionalism.



DELIQUO

Located in Building **6A of LaFinca Business Park**.

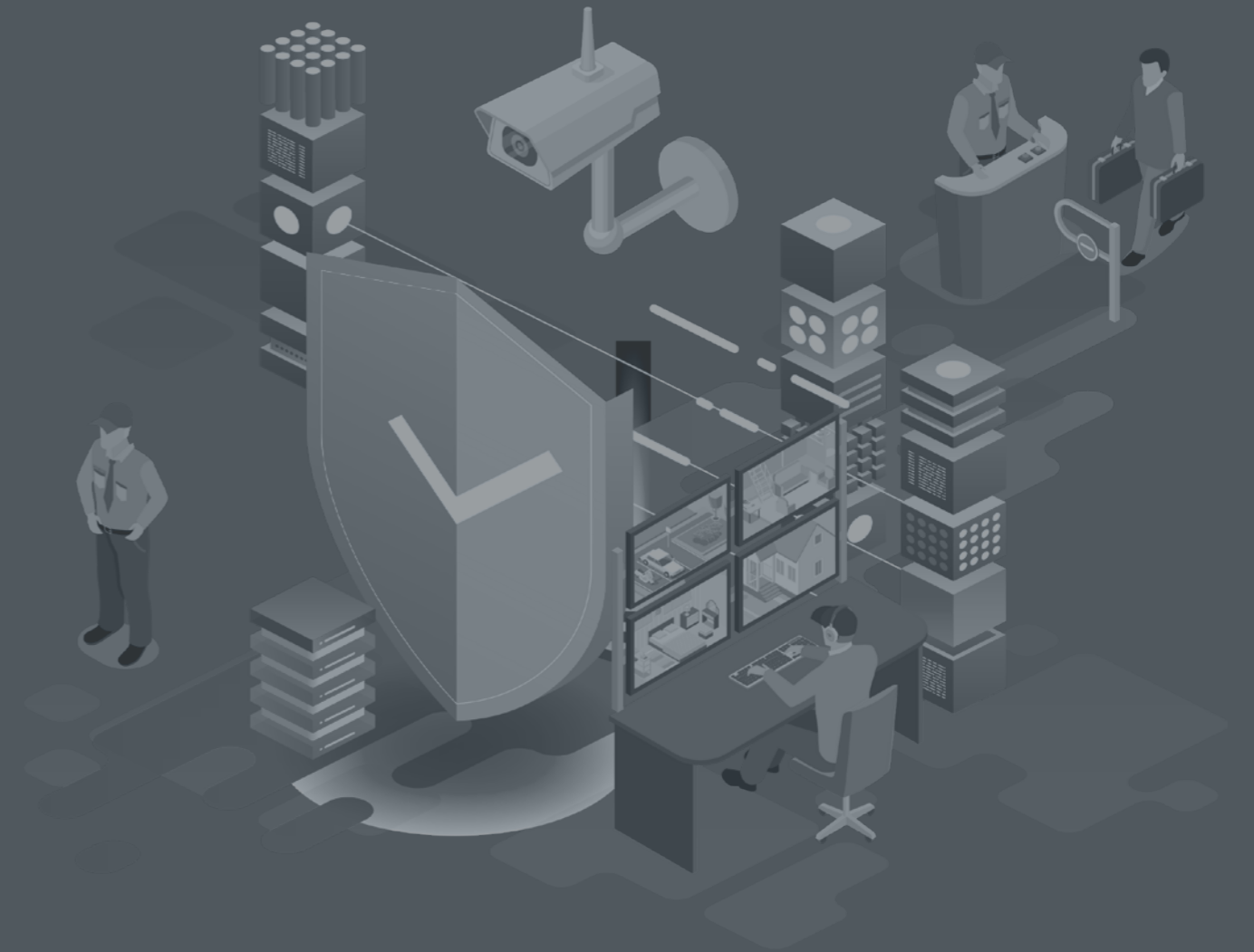
At Deliquo restaurants and cafeterias, we offer the healthiest offer of modern catering. Fresh and recently made products, with raw materials of the highest quality and flavor, ready to take away or to eat in our establishments.

Likewise, we offer our **CATERING SERVICE FOR EVENTS**, where we prepare everything that park companies need: from simple breakfasts to the tastiest and best presented offer for their events.

HEALTHY EATING IS POSSIBLE EVERY DAY.



Security: Corporate Policy

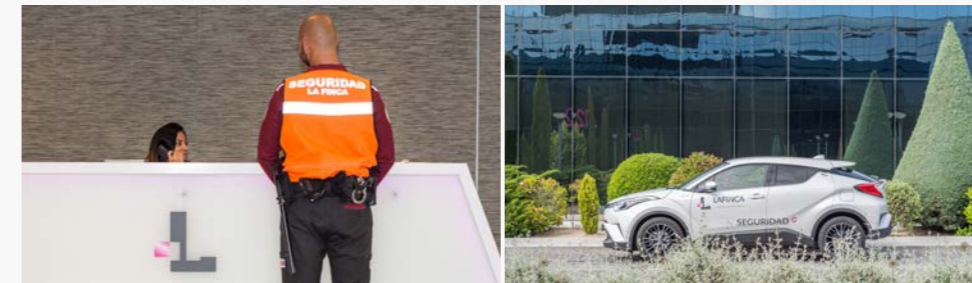


Security: Corporate Policy

SECURITY AND PRIVACY AS A BRAND SYNONYM

FOR US, SECURITY IS A CAPITAL VALUE.

That is why we invest in the latest technologies and equipment for observation and early detection of risk situations. In addition, we have a large team of professional staff that guarantees the peace of mind of all the companies that rely on our facilities.



Security: Corporate Policy



On the other hand, security protocols change completely depending on the time of day, since the same protection measures are not established during times when there is an influx of workers as when there is no staff or customers in the building.

Therefore, our Comprehensive Security Plans for LaFinca Business Park take into account all these variables, and our Security Guards develop a line of action based on the following points:

- Inspection rounds and security areas.
- Checking the correct functioning of the security devices.
- Opening of staff service doors and identity verification.



During the time the Business Park is open for business:

- Surveillance of access and random controls throughout the center.
- Inspection of parcels by approved scanners.
- Intervention in case of theft/robbery and, if necessary, requesting the intervention of Law Enforcement Agencies.
- Employee exit control.
- Checking that no unauthorized persons remain inside the building.
- Identification and entry/exit control of maintenance and cleaning personnel.
- Night control rounds indoors and outdoors.
- Connection and testing of the alarm system and technical means.
- Daily service reports, recording any activity or incident that has occurred.
- In collaboration with our security guards, the Service Assistants can take care of vehicle control and information.

In the event that any company receives V.I.P. visits, that is, requiring a security detail, the LaFinca Business Park security manager must be notified in advance, in order to properly coordinate a special security protocol.

Security: Corporate Policy

In case of emergency, security and maintenance personnel will guide you.

The LaFinca Business Park Self-Protection Plan provides for different emergency situations, as well as the detailed actions to be taken in each situation. We all have a responsibility to contribute positively to the prevention of damages and accidents.



DRILLS

An evacuation drill is held each year. The schedule and day are notified through the usual communication channels of each company. The collaboration and understanding of the employees is very important for the success of drills.

REVIEWS AND AUDITS

The Security team will carry out periodic reviews of the emergency exits and protection elements of the buildings, as well as the verified and correct compliance with the rules. The result of these audits and reviews is verified with the Head of Security and the technical department that coordinate the actions with the different companies for the fulfillment of the rules.

SAFETY PLAN

It contains the instructions to be followed in case of emergency and/or evacuation. It must also be publicized, and all companies must ensure it is known to all employees. A copy shall be posted in an accessible place in all buildings and at the lobbies, for the use of emergency teams if necessary. You will also be provided with updated explanatory maps.

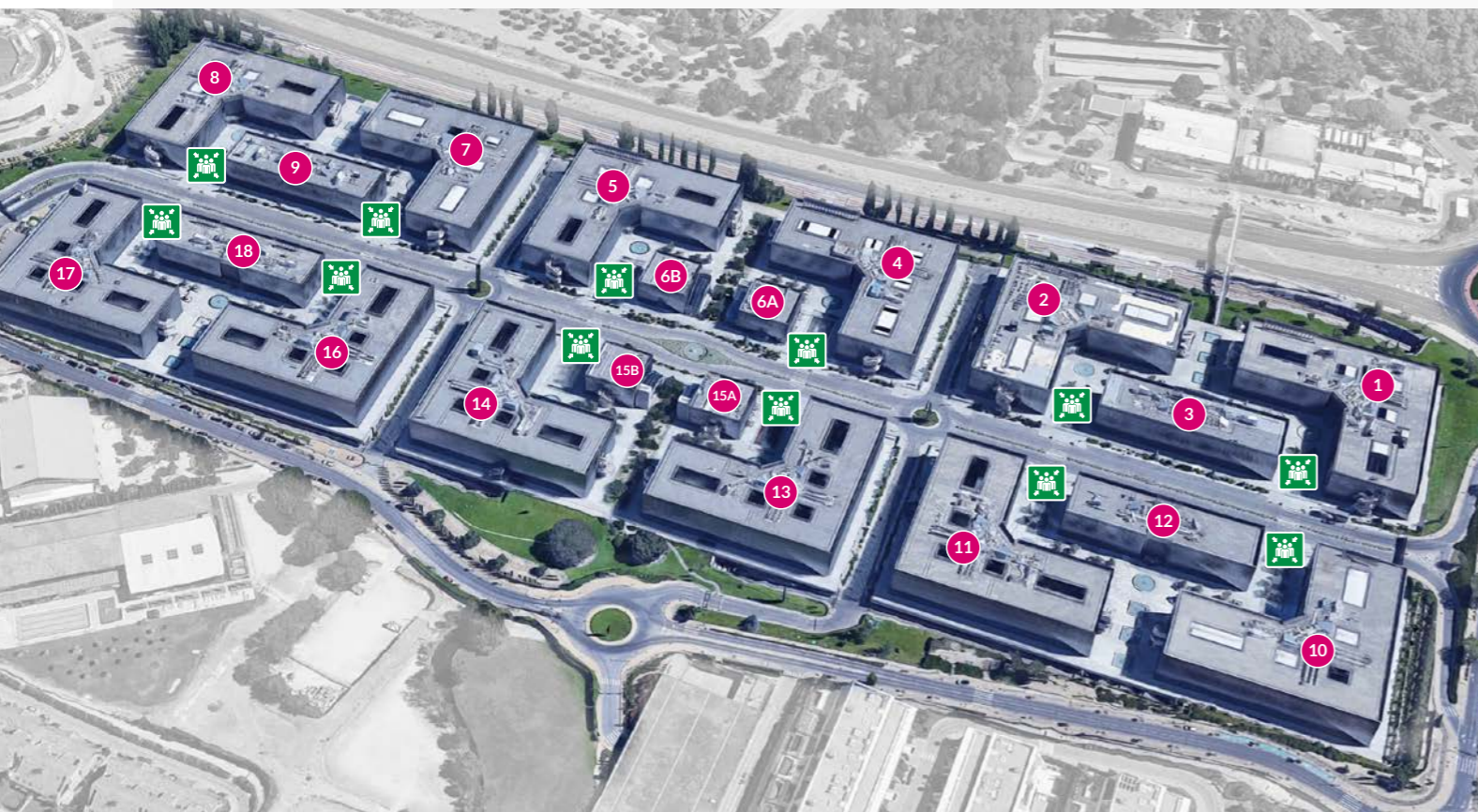
Security: Corporate Policy



MEETING POINT

Meeting points are located in front of the buildings of each block. As example, for the evacuation of Buildings 1-2-3, the meeting point is located on the sidewalk of Buildings 10-11-12.

In the event that the meeting point needs to be changed, you should proceed to the place indicated by the LaFinca Security Service while the Law Enforcement Agencies arrive.



CONFINEMENT

Confinement occurs when the existing risk comes from the outside, see:

- Chemical accident
- Armed person outside
- Terrorist threat alert
- Other

Confinement can occur in three degrees:



GREEN CONFINEMENT Warning: You may not leave the office until further notice and may continue working as usual; the reason for the confinement will be indicated later.



YELLOW CONFINEMENT Warning: There is an armed person inside the complex and you may not leave the buildings until instructed to do so by the law enforcement agencies.

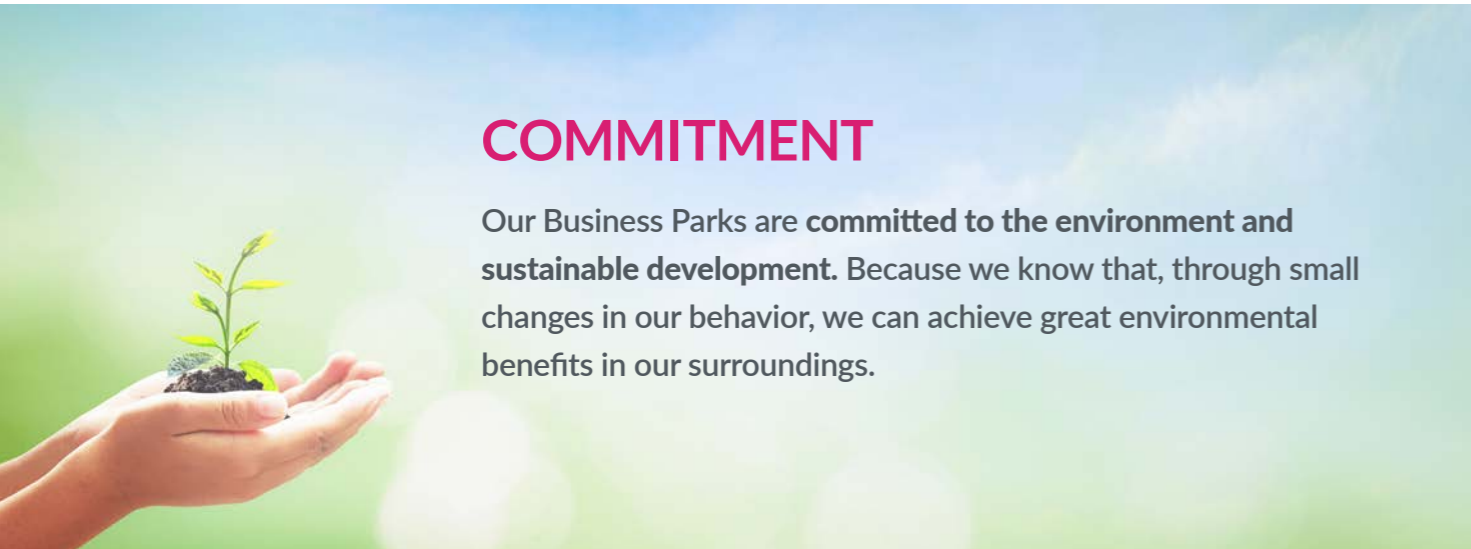


RED CONFINEMENT Warning: There is an armed person inside the building, you should not leave the office and should exercise extreme caution by confining yourself to a secluded place within the building until otherwise instructed by the law enforcement agencies.

Sustainability



Sustainability



COMMITMENT

Our Business Parks are committed to the environment and sustainable development. Because we know that, through small changes in our behavior, we can achieve great environmental benefits in our surroundings.

The main commitments acquired by Management in its Environmental Policy:

WE ARE COMMITTED TO SUSTAINABLE MANAGEMENT, IN ORDER TO IMPROVE ENVIRONMENTAL PERFORMANCE AND PROTECTION.

Our **Environmental Management Plan** focuses on the following guidelines:



Energy efficiency



Efficient water management



Waste management



Green cleaning



Sustainable purchasing/procurement policy



Sustainable gardening and sustainable landscaping



Lighting and acoustic comfort



Excellent and very good certification.



CIRCULAR ECONOMY - ZERO WASTE

We fight for a clean and efficient planet:

- Waste recycling
- 100% of the waste generated is recovered and valorized
- **LaFinca** and **Ecoembes** have signed a collaboration agreement with the aim of carrying out a joint recycling project and improving selective collection, so that the packaging that is recycled every day will have a new life.



30% OF THE ENERGY WE USE COMES FROM RENEWABLE SOURCES.

Contact



Contact



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28223 Pozuelo de Alarcón (Madrid)

Tel : 91 799 51 01

Cellphone: 616 884 347 / 660 257 523

seguridad@lafincagrupo.com

A large, modern building with a glass facade, reflecting the sky and surrounding environment. The building is situated in a courtyard with several large, mature olive trees planted in concrete planters. The sky is clear and blue. The building's facade is dark, and the text 'LAFINCA BUSINESS PARK' is prominently displayed on it. The overall scene is bright and clear, suggesting a sunny day.


LAFINCA
BUSINESS PARK



LAFINCA

ALWAYS EXCEPTIONAL